

2022

5320

Non-Instructional/Business

Operations

SUBJECT: EXPENDITURES OF DISTRICT FUNDS

The Board authorizes the Purchasing Agent to expend school funds as appropriated by approved operational and capital budgets, and by the adoption of special resolutions. He or she will make expenditures in accordance with applicable law and in a manner that will achieve the maximum benefit from each dollar expended.

All claims will be properly audited before payment by the Claims Auditor who must attest to the existence of evidence of indebtedness to support the claim.

Complete records of all expenditures will be maintained for future analysis and reporting within the time frame required by the Records Disposition Law or regulation.

Arts and Cultural Affairs Law § 57.19

Education Law §§ 1720 and 2523

8 NYCRR § 185

NOTE: Refer also to Policies #5321 -- District Credit Card Use

#5322 -- District Cell Phone Use

#5323 -- Reimbursement for Meals/Refreshments

#6161 -- Conference/Travel Expense Reimbursement

Adoption Date 05/17/2023